

Kentucky Department for Environmental Protection  
Division of Waste Management  
Recycling and Local Assistance Branch  
300 Sower Boulevard, Second Floor – Frankfort KY 40601  
(502) 564-6716

FOR OFFICIAL USE ONLY.  
DO NOT WRITE IN THIS SPACE

**City Litter Abatement Program Annual Report  
and Certification for Grant Funding**

<b>1. Grant Year</b>	_____
<b>2. Grant Recipient</b>	_____

**3. LITTER EXPENDITURES**

Actual Disposal	\$ _____
Contract(s)	\$ _____
Education	\$ _____
Equipment/Vehicles	\$ _____
Personnel	\$ _____
Supplies	\$ _____
Other (Please Specify): _____	\$ _____

**GRAND TOTAL \$ \_\_\_\_\_**

<b>4. Labor Types</b> (Check all that Apply)	<input type="checkbox"/> City Employees	<input type="checkbox"/> Contract Labor	<input type="checkbox"/> Inmates
	<input type="checkbox"/> Non-Profit Organizations	<input type="checkbox"/> Volunteers	<input type="checkbox"/> Other (Please Specify): _____

<b>5. Road Miles Cleaned</b>	Total Miles: _____
------------------------------	--------------------

<b>6. Trash Bags Disposed</b>	Total Bags: _____
-------------------------------	-------------------

<b>7. Report Preparation</b>	Name: _____	Title/Position: _____
	Signature: _____	
	Date:    /    /	
	Email Address: _____	Phone Number: (    ) - _____

**8. CERTIFICATION**

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document, and based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate, and complete. I certify under penalty of law that all funds from the Litter Abatement Program Grant from the Kentucky Division of Waste Management were used for direct expenses, as defined in 401 KAR 49:080 Section 1(2) and Section 3, incurred during the calendar year above associated with litter abatement programs; for litter cleanup on public roads as provided in KRS 224.43-505; and to meet the requirements established in KRS 224.43-345. I am aware that KRS 224.99-010(4) provides for penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

_____	_____	_____/_____/_____	
Name of Authorized Agent (Print Name)	Signature	Date	
_____	_____	(____)____-_____	_____
Title/Position	Email Address	Phone	Fax
_____	_____	_____	
Business Address	City	Zip Code	

GENERAL INSTRUCTIONS  
**City Litter Abatement Program Annual Report and Certification for Grant Funding**

Instructions provided are for DWM 4900, City Request and Agreement for Litter Abatement Program Grant Funding. For any questions regarding any category, please call the Division of Waste Management's Recycling and Local Assistance Branch at (502) 564-6716. This form must be completed by typing or printing legibly.

**Important Note:** This form is to be completed by city and local governments that receive litter abatement grant funding in accordance with KRS 224.43-505 (2)(d).

**DEADLINE:** Received by February 1<sup>st</sup>.

**Submit DWM 4900 form to:** **Kentucky Department for Environmental Protection**  
**Division of Waste Management**  
**Recycling and Local Assistance Branch**  
**300 Sower Boulevard, Second Floor**  
**Frankfort, KY 40601**  
**(502) 564-6716**

**Section 1. Grant Year:** Enter the calendar year being reported.

**Section 2. Grant Recipient:** Enter name (city) of the grant recipient.

**Section 3. Litter Expenditures:** For each category, enter total litter expenditure costs spent from all funding sources.

- Actual Disposal costs include bags, bulky items, tires, etc.;
- Contract costs include non-profit organizations and contract labor;
- Education costs include personnel time spent on education, education materials, etc.;
- Equipment/Vehicle costs include operation of vehicles and equipment (FEMA rates apply);
- Personnel costs are calculated by multiplying the employee's hourly rate by the hours of labor expended for litter cleanup;
- Supplies cost include trash bags, gloves, etc.;
- Other costs include any additional monies spent that do not fall into one of the categories listed.
- Grand Total amount is determined by the sum of all of the litter expenditure costs above.

**Section 4. Labor Types:** Check all labor types that were used as part of the litter abatement grant fund. Use the "other" category to identify any additional labor types.

**Section 5. Road Miles Cleaned:** Enter actual number of road miles that were cleaned.

**Section 6. Trash Bags Disposed:** Enter total number of trash bags disposed.

**Section 7. Report Preparation:** Enter the name and position/title of the person who prepared the report. Preparer must sign and date form. Include phone number and email address at which they can be reached for information related to this report.

**Section 8. Certification:** An authorized agent or representative of grant funding expenditures must certify the information on this form with a signature and date. An "authorized agent" is a person responsible for the grant funding expenditures (i.e., a mayor, or a person of equal responsibility). Certification must be included for form to be complete. Copied or stamped signatures are not acceptable. Enter the authorized agent's name, title/position, business address, email address, phone and fax numbers.

*All information submitted on this form will be subject to public disclosure to the extent provided by Kentucky law. Persons filing this form may make claims of confidentiality in accordance with 400 KAR 1:060.*