

Drug Litter Collection & Disposal Kit

This kit contains the following items:

1. 32 oz. Rectangle Plastic Container.
2. One (1) pair of Medical Gloves.
3. One (1) storage bag (1 gal.).
4. One (1) roll of tape.
5. Hand Sanitizer.
6. One (1) set of Tongs.

Directions for “KIT” Use:

1. Secure area where suspected Drug Litter is found. Take a photo of the item(s) before collecting if possible.
2. Open Kit and empty contents.
3. Put on the medical gloves.
4. Put on eye protection (provided by your Department).
5. **DO NOT** touch the Sharps/Drug Litter directly! Using the tongs, grab the sharps/litter and place in the Rectangle Plastic Container.
6. Place excess drug litter (non-sharps) in storage bag.
7. Put the Tongs inside the Rectangle Plastic Container.
8. Carefully remove the medical gloves using the “safe de-gloving” procedure and place the gloves into the plastic container.
9. Put the lid on the Rectangle Plastic Container (make sure it seals).
10. Use the roll of tape and wrap the Rectangle Plastic Container several times in both the length and width directions. Place sealed “kit” into storage bag.
11. Place the remaining tape into the plastic storage bag.
12. Use the Hand Sanitizer to thoroughly clean your hands.
13. Dispose of the Kit and Storage bag in a trash container not easily accessible to the general public.
14. Thoroughly wash hands with soap and water as soon as practical.
15. Complete the Drug Litter Form (on the back of these instructions) and give the form and any photos to your supervisor or safety rep.
Supervisors/Safety Reps. will report information to the appropriate City official via email as soon as practical.

DRUG LITTER REPORT

(Please Print)

DATE:

LOCATION:

DEPARTMENT:

EMPLOYEES INVOLVED:

What type of Drug Litter was found & how was it discovered?

Place a mark by the most accurate description of how the suspected material (s) was found.

- Discovered by department employees while performing routine duties.**
- Discovered by a citizen and reported to an employee of this department.**
- Other (please give brief explanation)**

Where was the KIT disposed? _____

**Were there any issues with the collection and disposal of the Drug Litter?
If so, please explain.**

Please email, text or fax this report & photos to the appropriate City official.