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| Policy # Interview/Interrogation Rooms | Related Policies: | |
| *This policy is for internal use only and does not enlarge an employee’s civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third-party civil claims against employees. A violation of this policy, if proven, can only form the basis for internal discipline and/or criminal charges.* | | |
| Applicable State Statutes: KRS 610.220; KRS 610.200 | | |
| KACP Accreditation Standard: | | |
| Date Implemented: | | Revision Date: May 1, 2025 |

1. **Purpose:** The purpose of this policy is to direct officers in proper procedures for utilization of interview rooms.
2. **Policy:** The policy of this department is to provide for the safety of officers, victims, witnesses, suspects, arrestees, and all other persons during the interview or interrogation process.
3. **Definitions:**
   1. **Interview:** Any non-custodial questioning process whereby the department seeks information as part of the investigative process.
   2. **Interrogation:** Any questioning, other than routine booking questions, that occurs of an individual with the intent to elicit incriminating information.
   3. **Interview/Interrogation Room:** An area within the Police Station utilized for interviews or interrogations.
   4. **Direct Physical Monitoring:** An officer remains in the physical presence of the subject to monitor the subject at all times.
   5. **Direct Video Monitoring:** An officer or other responsible staff member provides constant direct monitoring of the area under watch through the use of video camera.
4. **Procedure-Interview/Interrogation Rooms:** 
   1. **Searches:**
      1. The interview/interrogation room shall be searched prior to any suspect being placed in the room and after the subject has been removed from the room.
      2. Arrestees shall be thoroughly searched prior to being placed in an interview room.
      3. Officers should also give consideration to the possibility that non-arrested persons being placed in the room may be in possession of weapons and should consider a consent search.
      4. Custody: An arrestee remains under the arresting officer’s custody, care, and control until such time as another officer physically relieves the arresting officer. As such, the officer has ultimate responsibility for the safety, security, and well-being of the arrestee.
      5. Arrestees who are to be interrogated shall remain handcuffed until searched and placed in the interrogation room. The officer has the discretion to remove the arrestee’s handcuffs for the duration of the interrogation. If there is any question regarding officer safety the arrestee shall remain handcuffed during the interrogation.
      6. A secure location should be designated for items removed from an arrestee as part of a search incident to arrest or a suspect as part of a consensual search and held for the duration of the interview/interrogation. All such items should be placed in the secure location for safekeeping.
   2. **Monitoring**:
      1. When an arrestee is placed in the interview room, they must be constantly and directly monitored either by direct physical supervision, two-way mirror, or by direct video supervision.
      2. Juveniles should not be left in an interview room unattended.
   3. **Equipment:**
      1. Officers should have their department issued portable radio or other means of communication with them in the interview/interrogation room and available in order to summon assistance.
      2. Officers should be specifically aware of items that could be used as weapons.