



ANNUAL TRAINING LOG

Officer:

Code/Badge Number:

KLEC Certified In-Service Training (40 hours):

	/ /
Course	Date

Legal Training: (annual legal update for all members)

	/ /
Course	Date

Use of force (response to active resistance) to include qualification/certification of any weapons or special equipment the officer/deputy may utilize.

Firearms training must be conducted, at a minimum, twice per year with one lowlight training. (Designate which qualification/training was done in lowlight.)

Primary Firearms Pistol Qualification/Training – KRS and KLEC required yearly
(KLCIS recommended 50 round) (KLEC required Form 68-3)

First Qualification/Training:

	/ /
Course - lowlight <input type="checkbox"/>	Date

Second Qualification/Training:

	/ /
Course - lowlight <input type="checkbox"/>	Date

All weapons shall be qualified annually to include off-duty weapons, shotguns and patrol rifles.

Off-duty:

_____ / /
Course Date

Shotgun:

_____ / /
Course Date

Rifle:

_____ / /
Course Date

Firearms training must meet all other requirements set forth in the Kentucky Revised Statutes.

Firearms Simulator Training: (free provided by KLCIS)

_____ / /
Course (Host Site Location) Date

Taser Initial Certification:

_____ / /
Course Date

Taser Annual Certification:

_____ / /
Course Date

Taser Instructor Certification:

_____ / /
Course Date

Vehicle Operations - Pursuit/Emergency Operation of Vehicles: (free KLCIS training available)

_____ / /
Course Date

Diminished Capacity/Excited Delirium: (free KLCIS video and policy at KLCIS website)

_____ / /
Course Date

**First Aid/CPR: (CPR yearly or every two years as required)
Tourniquet and Gunshot Wounds (yearly refresher)**

_____	____/____/____
Course	Date

Handcuffing: (free KLCIS website video)

_____	____/____/____
Course	Date

Slip and Fall Training: (free KLC website video)

_____	____/____/____
Course	Date

Fire Extinguisher Training: (free at KLC website - video is 2:55 minutes.)

_____	____/____/____
Course	Date

**Confined Space: (free at KLCIS website in Loss Control video section)
(KACP accreditation standard video is 10:49 minutes)**

_____	____/____/____
Course	Date

Wellness Training:

_____	____/____/____
Course	Date

Yearly Policy Review:

Search and Seizure/Arrest:

_____	____/____/____
Course	Date

Biased-Based Policing:

_____	____/____/____
Course	Date

Care/Custody/Restraints/Transportation of Prisoners:

_____	____/____/____
Course	Date

Domestic Violence & Agency Employee Involve Domestic Misconduct:

<hr/>	<hr/>
Course	Date

Off-duty Conduct of Officers/Deputies and Off-duty Paid Details:

<hr/>	<hr/>
Course	Date

Sexual Harassment/External Sexual Misconduct by Officers/Deputies:

<hr/>	<hr/>
Course	Date

Selection and Hiring: (for personnel who may be faced with this issue)

<hr/>	<hr/>
Course	Date

Complaints and Internal Affairs Investigations:

<hr/>	<hr/>
Course	Date

**Special Operations: SWAT, Narcotics, High Risk Warrants Service
(for personnel who may be faced with this issue)**

<hr/>	<hr/>
Course	Date

Ethics:

<hr/>	<hr/>
Course	Date

All training should be documented on the training form and kept in the training file reference KLCIS training policy. For category please provide date and type of training in the space provided.

Contact your KLCIS Loss Control Law Enforcement Specialists for more information.

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