

Chapter 22
TRAFFIC ADMINISTRATION

22.1 TRAFFIC FUNCTION

A written directive governs the agency's assignment of the responsibility for its traffic function.

22.2 TRAFFIC RECORD SYSTEM

The agency has a traffic record system containing traffic accident data and traffic enforcement data.

- *Log or Record of Officer's traffic accident and traffic enforcement data*
- *Copy of E Citation and/or E Crash Log*

22.3 TRAFFIC LAW ENFORCEMENT

A written directive establishes uniform procedures for taking enforcement action attendant to traffic law violations, including physical arrest, notices of infraction, and warning.

22.4 REPORTS

A written directive governs preparation and processing of traffic reports to include:

- A. Citations; to include accountability
- B. Arrests;
- C. Reports, and
- D. Other supplemental reports
 - *Document showing accountability for each citation written or voided.*

22.5 CONTACT WITH VIOLATORS

A written directive establishes procedures for officers in stopping, approaching, and contacting traffic law violators.

22.6 SPEED MEASURING DEVICES

A written directive governs the use of speed measuring devices in traffic law enforcement, including:

- A. Operational procedures;
- B. Equipment specifications, care, upkeep, maintenance, and calibration; and
- C. Operator training and certification
 - *Certification according to manufacturers recommendations and/or local court requirements.*
 - *Radar Certificate from DOCJT/Training Log*