**SAMPLE CITY OF \_\_\_\_\_\_\_\_\_\_\_\_\_**

**FINANCIAL INTERESTS STATEMENT**

**(MAKE SURE THAT THIS MATCHES THE CITY’S ETHICS ORDINANCE)**

In accordance with Ordinance No. \_\_\_\_\_\_\_\_\_, this Statement of Financial Interests must be filed with the City Clerk no later than \_\_\_\_\_\_\_\_\_\_ p.m. on of each year. Financial disclosure is required by the Code of Ethics for the following individuals:

♦ Elected City Officials

♦ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

♦ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

♦ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

♦ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

♦ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

"Immediate family member" means (INSERT DEFINITION OF “FAMILY” FROM ETHICS ORDINANCE HERE).

**Note**: Nothing in this *Financial Interests Statement* should be construed to require disclosure of any specific dollar amounts nor the names of individual clients or customers of businesses listed as sources of income. **If more space is needed to complete any response on this form, please attach additional pages. Complete all questions. If a question is not applicable, please note “N/A” on the first line following the question.**

A newly appointed official or an employee that has a material change in any information contained in this statement shall file an amended statement with the City Clerk within thirty (30) days after being appointed or becoming aware of the material change.

1. Name:

Title / Position:

2. Current Address and Telephone Number:

a. Business:

Phone:

b. Home:

\_ Phone:

3. If you also receive contract pay or wages from another business entity please list the name of that company and your title/position:

a. Name:

b. Title / Position:

4. Please list the occupation of your spouse/domestic partner and immediate family members including the name of the employer:

a. Spouse/Domestic partner:

b. Other immediate family:

5. Please identify any **source** of income, other than salaries shown in question # 4 for you and your immediate family member(s) that exceeds $5,000 (This will be whatever amount the city chooses – make sure this matches the ordinance) during the preceding calendar year, and the nature of the income (e.g. commission, dividends, retirement fund distribution, etc.); **amount of income is not required**:

a.

b.

c.

d.

e.

6. Please list the name and address of any business located within the state in which you and or any member of your immediate family had at any time during the preceding calendar year an interest of ten thousand dollars ($10,000) (This will be whatever amount the city chooses – make sure this matches the ordinance) at fair market value or five percent (5%) (This will be whatever amount the city chooses – make sure this matches the ordinance) ownership or more:

a.

b.

7. Please list the name and address of any business located outside of the state, if the business has engaged in any business transactions with the City during the past three (3) years, or which is anticipated to engage in any business transactions with the City, in which you or any member of your immediate family had at any time during the preceding calendar year an interest of ten thousand dollars ($10,000) (This will be whatever amount the city chooses – make sure this matches the ordinance) at fair market value of five percent (5%) (This will be whatever amount the city chooses – make sure this matches the ordinance) ownership interest or more:

a.

b.

8. Please designate as either commercial, residential or rural or the location of all real property within the county, other than your primary residence, in which you or any member of your immediate family had during the preceding calendar year an interest of ten thousand dollars ($10,000) (This will be whatever amount the city chooses – make sure this matches the ordinance) or more:

a.

b.

9. Please list the name and address of any creditor which has engaged in any business transaction with the City during the past three (3) years or is anticipated to engage in any business transaction with the City owed more than ten thousand dollars ($10,000) (This will be whatever amount the city chooses – make sure this matches the ordinance), except debts arising from the purchase of a primary residence or the purchase of consumer goods which are bought or used primarily for personal, family or household purposes:

a.

b.

c.

10. Please list the name and address of any non-governmental organization, association or other business entity (excluding social, religious, trade or professional association) in which the position of officer, board member or member is held, whether or not any income is derived from such position:

a.

b.

c.

d.

e.

f.

g.

11. Please list the name and address of any governmental board and/or commission to which you are a member:

a.

b.

c.

d.

e.

f.

g.

**I, , state that I have read the City of \_\_\_\_\_\_\_\_\_\_ Code of Ethics, that I understand its terms and I agree to abide by those terms. I further state that the information contained in this *Financial Interests Statement* is true and correct as I verily believe. Furthermore, I agree to file an amended statement with the City Clerk within thirty (30) days once I become aware of any material changes.**

**Signed:**

**Dated:**