



# A Must for Newly Elected Officials.



# TWENTY<sup>12</sup> COO CITY OFFICIALS ORIENTATIONS

**TEN LOCATIONS** in cities throughout the state for your convenience.  
**NO CHARGE** for KLC member cities! (All times are local.)

Start your new term in office the right way! After each election, KLC travels to locations across the state to provide City Officials Orientation (COO) sessions to educate recently elected and reelected officials on city government basics. Attendees will learn about the structure of city government; the most common city legal issues such as personnel issues, open meetings, open records and municipal powers; and the roles and responsibilities of elected officials.

This information-packed session will arm you with what you need before your first city meeting. Current and appointed seasoned officials also benefit from the orientations as a refresher and the opportunity to network with peers from nearby cities.

## December 3, 2012

### Mayfield

9:00 a.m. – 12:00 p.m.  
Purchase ADD  
1002 Medical Drive, Mayfield

### Madisonville

5:30 – 8:30 p.m.  
MTEC Center  
755 Industrial Road, Madisonville

## December 4, 2012

### Bowling Green

9:00 a.m. – 12:00 p.m.  
University Plaza Hotel  
1021 Wilkinson Trace, Bowling Green

### Elizabethtown

5:30 – 8:30 p.m.  
Elizabethtown CVB  
1030 Mulberry Street, Elizabethtown

## December 5, 2012

### Louisville

9:00 a.m. – 12:00 p.m.  
Lyndon City Hall  
515 Wood Road, Lyndon

### Florence

5:30 – 8:30 p.m.  
Florence Government Center  
8100 Ewing Blvd., Florence

## December 6, 2012

### Lexington

5:30 – 8:30 p.m.  
Embassy Suites  
1801 Newtown Pike, Lexington

## December 11, 2012

### Morehead

5:30 – 8:30 p.m.  
Morehead Conference Center  
111 E. First St., Morehead

## December 12, 2012

### Paintsville

9:00 a.m. – 12:00 p.m.  
Ramada  
624 James S. Trimble Blvd., Paintsville

### London

5:30 – 8:30 p.m.  
Cumberland Valley ADD  
342 Old Whitley Road (Hwy. 1006),  
London

Registration: There is no cost for KLC members. Credit: Three hours of City Officials Training Center credit and/or Training Incentive Program (HB 119) credit.

**Register at [klc.org](http://klc.org)  
or call Lynda Schwendeman at  
1.800.876.4552.**