

Wednesday	
7:30 a.m. – 9:00 a.m.	Registration
8:30 a.m. - 9:00 a.m.	PRE-CONFERENCE SESSION: Congratulations You're elected now what?
9:00 a.m. – 9:15 a.m.	Welcome Remarks
9:15 a.m. – 9:45 a.m.	Framework of City Government
9:45 a.m. – 10:00 a.m.	Break (Transition to Breakouts)
10:00 a.m. – 11:15 p.m.	Breakout Sessions: The Forms of Government
	Mayor-Council
	Commission
	Manager
11:15 a.m. – 11:30 a.m.	Break
11:30 a.m. – 12:15 p.m.	Ordinances, Orders & Resolutions
12:15 p.m. – 1:30 p.m.	Lunch & Learn- Code Enforcement & KLC Training Programs Overview
1:30 p.m. – 1:45 p.m.	Break
1:45 p.m. – 2:30 p.m.	Kentucky Open Meeting Law
2:30 p.m. – 3:15 p.m.	Conducting Effective Meetings Through Parliamentary Procedures
3:15 p.m. – 3:30 p.m.	Break
3:30 p.m. – 4:30 p.m.	Kentucky Open Records Law
4:30 p.m. – 5:30 p.m.	City Government Ethics
5:30 p.m. - 6:00 p.m.	Constructive Media Engagement
6:00 p.m. – 7:30 p.m.	Reception
Thursday	
7:30 a.m. – 8:00 a.m.	Registration
8:00 a.m. - 9:00 a.m.	WARNING! What You Don't Know CAN Hurt You!
9:00 a.m. – 9:45 a.m.	Planning & Zoning
9:45 a.m. – 10:00 a.m.	Break
10:00 a.m. – 11:00 a.m.	Social Media and The First Amendment for Elected Officials & Effective Use of Social Media for your City
11:00 a.m. - 12:00 p.m.	Getting the Most Out of Your City Officials (Panel of Appointed Officials)
12:00 p.m. – 1:00 p.m.	Lunch & Learn: Local Economic Development 101 & Getting the Most From KLCIS
1:00 p.m. – 1:15 p.m.	Break
1:15 p.m. – 2:45 p.m.	Mini Sessions
	-Alcohol Beverage Control
	-Working with Area Development Districts
	-Transportation Funding -Municipal Bonds / Municipal Debt
2:45 p.m. – 3:00 p.m.	Break (Transition to Breakouts)
3:00 p.m. – 4:30 p.m.	Personnel Law for Supervisors: Mayors and Commissioners
	Personnel Law for Councilmembers and Building a Policy Making Team
4:30 p.m. – 4:45 p.m.	Break
4:45 p.m. – 5:15 p.m.	Personnel Issues with Uniformed Employees
5:15 p.m. to 5:45 p.m.	Department for Local Government
5:45 p.m. – 6:15 p.m.	Being your Best as a Community Leader
6:15 p.m.– 7:15 p.m.	Optional: Legal Trivia "Bee"

Friday	
8:00 a.m. – 9:15 a.m.	Municipal Taxing Authority
9:15 a.m. – 10:15 a.m.	City Finances, Part I: Budgets, Audits & Financial Reporting
10:15 a.m. – 10:30 a.m.	Break
10:30 a.m. – 11:30 a.m.	City Finances, Part II: Procurement & Contracting
11:30 a.m. - 12:15 p.m.	Being an Effective Legislative Advocate for Your City
12:15 p.m.	Closing Remarks