

# UNDERSTANDING ABC

## ALCOHOLIC BEVERAGE CONTROL (ABC) SUMMIT

June 1 - 2, 2017



**DoubleTree by Hilton Cincinnati Airport**  
**2826 Terminal Drive**  
**Hebron, KY 41048**



Alcoholic Beverage Control (ABC) laws can be some of the most complex legal issues that local government officials address. This comprehensive training is designed to educate alcohol administrators on their roles and responsibilities. Additionally, attendees will learn how alcoholic beverage law interfaces with state control, as well as gain a deeper understanding of statutory and regulatory requirements, processes and legal issues. The ABC Summit was designed especially for ABC administrators and other local government officials who work directly with alcohol licensing and fee issues in their communities.

**Hosted by:**



**Register online at [klc.org](http://klc.org).**



8:30 a.m. – 9:30 a.m.

## **Registration**

9:30 a.m. – 10:00 a.m.

## **ABC Summit Kickoff and Welcome Remarks**

10:00 a.m. – 11:00 a.m.

## **The Alcohol Election Process**

Learn when an election is required, how your local government can change alcohol status, the types of licenses available after an election, how annexations and mergers affect elections, and what information local ordinances should and should not include.

11:00 a.m. – 11:45 a.m.

## **ABC Education Program**

This session will explain the various education programs offered by KY ABC. You'll also hear about the new changes that are in the works to streamline the various ABC application processes and the improvements being made to the popular STAR trainer serving program.

11:45 a.m. – 1:15 p.m.

## **Lunch & Break**

1:15 p.m. – 2:45 p.m.

## **Local Administrator Responsibilities**

Learn who may serve as administrators, what the qualifications include, and what conflicts of interest to avoid. The job duties and authority of the administrator will be addressed, as well as basic information about the state's online licensing system. This session will also provide information for local governments that own or operate retail package stores.

2:45 p.m. – 4:45 p.m.

## **2017 Legislation - Change is in the Air**

Several new ABC-related laws were passed during the 2017 legislative session. This course will provide a legal update on those changes and how they may impact alcohol sales in your community.

4:45 p.m.

## **Closing Remarks**

5:30 p.m. – 7:30 p.m.

## **Networking Reception**

Come and network with staff members from the Kentucky Department of Alcoholic Beverage Control, the Kentucky League of Cities, the Kentucky Association of Counties and your peers from across the state at this casual reception.

*Schedule is subject to change.*

## **Training Credits**

This event is qualified for 12.25 hours of City Officials Training credit and/or HB 119 Training Incentive Program credit through Kentucky League of Cities. The event has been submitted for approval for 10 Continuing Legal Education (CLE) hours through the Kentucky Bar Association. County officials will be eligible for HB 810 hours. The number of hours is pending approval with the Department for Local Government (DLG).

8:00 a.m. – 9:00 a.m.

**Registration**

9:00 a.m. – 10:30 a.m.

**The Alcohol Licensing Process – Dos and Don'ts**

Gain in-depth information on licensing, including what it means to be a three-tier state, incompatible licenses and requirements among tiers. You will also learn about the licensing process, the responsibilities of local administrators, license types, who can hold licenses and receiving application documents and forms. Experts from ABC will also address questions related to renewals, special licenses, temporary licenses and quota licenses, as well as denials, violations and the appeals process.

10:30 a.m. – 10:45 a.m.

**Break**

10:45 a.m. – 11:45 a.m.

**Appeals to the ABC Board: Understanding the Administrative Process**

The ABC appeals process can be confusing. This session will provide insight into how the process works and answer frequently asked questions.

11:45 a.m. – 1:00 p.m.

**Lunch & Postelection Challenges Panel**

Panelists will share the challenges that they have faced since their communities voted to go “wet” and some best-practice tips that they have had to learn the hard way!

1:00 p.m. – 1:15 p.m.

**Break**

1:15 p.m. – 2:15 p.m.

**Keeping Communities Safe and Compliant: Enforcement Perspective**

Do you know what to do if you witness a violation or if you need to suspend or revoke a liquor license? This session will cover a variety of enforcement issues as well as the responsibilities of local administrators in these scenarios. Additionally, the presenter will discuss city versus county jurisdiction and will provide case law updates.

2:15 p.m. – 3:15 p.m.

**Regulatory License Fees - Did You Make the Cut?**

This session will explain the legal ins and outs for alcohol regulatory license fees and provide information on how to make sure your city/county is following all applicable laws.

3:15 p.m. – 4:15 p.m.

**Q & A: Ask the ABC Experts – Ask Anything!**

Make sure to bring all of your unanswered ABC questions to this panel! There will be several opportunities for questions at the conference during individual sessions, during this panel or by submitting a question card at the “Ask ABC” box at registration!

4:15 p.m.

**Closing Remarks & Adjournment**

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## Registration

Registration: \$275

Register online at [klc.org](http://klc.org) or contact Lynda Schwendeman at 1-800-876-4552 to register by phone. This conference is available at the same low price to all KLC members, Kentucky Association of Counties members and any government official with alcohol beverage control responsibilities.

## Cancellation Policy

Full refunds will be issued on cancellations made three days prior to the event in writing by email or fax. To keep training costs affordable to all of our members, no refunds can be given after this deadline because of meal and material considerations. Credit card payments will be refunded to the card that made the charge for cancellations made within the time frame. Attendees may also choose to send another representative from his or her local government to use the registration.



## Hotel Accommodations

Overnight accommodations can be made at the DoubleTree by Hilton Cincinnati Airport. To make reservations, please contact the hotel directly using the information below.

DoubleTree by Hilton Cincinnati Airport  
2826 Terminal Drive  
Hebron, KY 41048

- \* Sleeping rooms are \$134.
- \* Rooms are ready to be reserved by calling reservations at 859.371.6166 and referencing the ABC Summit Overflow Room Block.
- \* Reservations for the group rate must be made prior to May 17, 2017.

Hosted by:

