

KLCC Direct

A Kentucky League of Cities Publication



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SUCCESS IN YOUR CITY

**City Leaders:
Ordinary People Doing
Extraordinary Work!**

September 2003

vol. 5 issue 6

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BIG IDEAS/INNOVATIONS**Training Pays Dividends in Cynthiana**

A couple of years ago, when Charleen McIlvain decided the City of Cynthiana could benefit from some city-wide employee training, she called on KLC for assistance.

"We didn't know who to get to conduct such training," says McIlvain, who wears a number of hats in City Hall, including those of city clerk, finance director and human resources director. "We wanted to raise awareness about sexual harassment and general harassment in the workplace, and the League strongly suggested we use an attorney." They put us in touch with one. The person they found was wonderful."

Those sessions marked the beginning of what is now an annual citywide employee-training program. In 2002, Cynthiana chose diversity as its subject. Again, KLC's Leadership Center helped in finding a presenter.

McIlvain says that diversity training has been particularly valuable with a significant Hispanic population. "We're a large farming community with a large influx of migrant workers," she says.

This year she wants to pursue something centered around the idea of service and sensitivity, so that city employees relate better to their "customers," the people in the community. "We want to constantly improve the way we respond to the public," said McIlvain. She is convinced that, with KLC's help, the annual training will allow Cynthiana's local government to better serve its citizens.

Calling All Heroes: Hometown Hero Award

Do you have a hero masquerading as a city official or employee in your city? KLC seeks nominations for a hero to recognize as the 2003 Hometown Hero Award. All KLC member city personnel are eligible. Nominations can be submitted by contacting Colleen Blouin, Member Relations Manager at 1-800-876-4552, ext. 3707 or cblouin@klc.org.

The deadline for entries is Friday, September 12, 2003.

Better than Broadway: Mock Council Meeting Teaches Basics

All early bird delegates not participating in the golf tournament will be excited to know about the free pre-conference session being held Wednesday, October 1 from 1:30 p.m. to 4:30 p.m. *Out of Order: Solving Council Meeting Chaos* is dedicated to assisting all city officials on the proper way to run your city's council meeting.

The session will include a mock city council meeting, identifying the most common mistakes made at council meetings, as well as a lesson on parliamentary procedure basics taught by a registered parliamentarian. The KLC Legal Team will be on hand to answer any questions that you might have regarding council meeting. There is no additional cost to attend this pre-conference session.

FRONT PAGE NEWS**City Leaders: Ordinary People Doing Extraordinary Work!**

Parent/Teacher Conference. ✓

Meet with Senator in Frankfort about base court revenue. ✓

Pick up mom from her doctors appointment. ✓

Prepare for tonight's council meeting. ✓

When individuals decide to run for office or choose to work in local government, their intentions are usually similar - to improve the community where they live and work. Once in office, you instantly take on a dual role as problem solver, futurist and target of criticism. All in addition to your professional and personal responsibilities. Overnight, you are required to become an expert in the fields of strategic planning, architecture, personnel, legislation and law. How does one become a highly successful city official? Training. KLC is your best value for timely, issue-based, training and education.

What training brings to the table

KLC is the only organization in the state that is focused specifically on meeting the needs of city employees and officials.

With the Public Officials Essential Skills Institute (POESI), the Leadership Center's certificate program, community leaders can invest their time and money into education as well as gain valuable skills and knowledge that lead to better decision making. The Leadership Center training is not limited to city officials and employees but is open for community training on issues concerning voters who may potentially run for elected office.

Providing the most bang for the buck

So why take time away from your city to attend KLC training? Why line item KLC training in your annual city budget? Simple. The KLC Leadership Center brings a training program for city officials that is unsurpassed by any other city training program in the state:

- Training value with low seminar rates
- Speakers and trainers that have firsthand experience with city government
- Host city program that brings customized training to your city
- Unique understanding of hot issues facing cities
- Provides credit that can be applied with other association training programs
- Provides networking opportunity with city officials in other communities
- Helps decrease liability claims and losses

The KLC Annual Convention is just another example of training that will enable you to take innovative ideas back to you city, connect with vendors and officials that relate to issues you are facing, and continue on the road of life long learning. For more information on KLC's Leadership and Training Program, contact Karen Butcher, Leadership & Training Manager at 1-800-876-4552, ext. 3711 or kbutcher@klc.org.

**Reverse Auction Success of the Month - Princeton Saves \$10,000!**

With Mayor Vickie Hughes and city officials looking on, Princeton used KLC's Ecuity online purchasing process and saved big on a new street sweeper. The bidding companies competed online for the city's business. When it was said and done, only \$1 separated the lowest and winning bid!

Mayor Hughes said the process is innovative, saves time and most importantly, saves taxpayer dollars.

"This is definitely the way to go when bidding on big ticket items. The Equity and KLC representatives made the whole process simple and enjoyable. I highly recommend the reverse auction process and Princeton will most definitely use it again," said Hughes.

The services cost nothing to KLC member cities. All you need is internet access. Representatives from Ecuity, a Kentucky based company, provide training to vendors and local government staff.

To take advantage of reverse auctioning, contact Kirby Ramsey at kramsey@klc.org or Anthony Wright at awright@klc.org or by calling 1-800-876-4552.

THE LAST WORD FIRST

Our New Magazine Series Will Help Celebrate Your Success



As KLC Convention time nears, I'm reminded of how appropriate this year's theme, "Success in Your City," is. After all, success is what KLC and the NewCities Foundation are dedicated to helping you find. Because we're also dedicated to spreading the word about your successes, I'm pleased to tell you that we've found yet another way.

We have reached an agreement with *Kentucky Monthly* magazine to produce a series of articles that will profile Kentucky cities, individuals and groups that are making significant strides in improving their communities. The monthly series will begin in the September issue of the magazine with a look at Bowling Green.

We're excited about this positioning in a mainstream commercial publication. We'll be able to reach a far wider, and larger, audience. The series will be featured under the NewCities Foundation banner and its 12 Timeless Principles - guidelines we believe are essential for cities to thrive. With civic interest waning and a sense of frustration so prevalent, we wanted the Foundation to encourage a renewal of involvement and faith in the positive effects that local government and individuals can create. We think this series will help do that.

Each issue will feature two articles - one highlighting an individual or group who typify the "new citizen" level of deep commitment, the other a general profile of the city and what makes it positioned well to deal with the high-speed change and high-tech challenges of the 21st Century.

All of which brings us to ... you. We want to tell your success story, too, but we can't do that effectively without your feedback. While you can always contact us with a story idea by using the "Tell the Story" link at www.klc.org, or just mailing or phoning us, you can also tell us while at the KLC Annual Convention, scheduled October 1-4, 2003 in Lexington. We'll have a place in our media room where you can either fill out a form and drop off information or just talk to a KLC/NewCities representative.

"Success in Your City" isn't just a convention theme. It's our mission. And when it's a case of "mission accomplished," we want to get the word out. Why not help us - and help yourself in the process.

Sincerely,

Sylvia L. Lovely
Executive Director/CEO
Kentucky League of Cities

CITY POSTCARD

A Look at the City of Berea



Photo courtesy of James Bellando/Woodland Communications

Mayor: Steve Connelley

Population: 9,851

Location: Madison County, Berea is located 40 miles south of Lexington and is "Where the Bluegrass meets the Mountains."

History: Berea was founded in 1853 when landowner Cassius Clay (cousin of Henry Clay) gave a plot of land to abolitionist John G. Fee. Fee and his followers established the town of Berea, a church and Berea College.

Until 1895, Berea College was the only integrated school in the South.

The word 'Berea' translated means where men are open-minded.

Special Attractions: Known as "The Folks Arts and Crafts Capital of Kentucky," Berea will serve as a wonderful afternoon craft adventure for those joining the KLC Annual Convention Friday spouse activities. Events include a guided tour of the new Kentucky Artisan Center that opened in July 2003, lunch at the famous Historic Boone Tavern, and a tour of Berea College's Loghouse Art Gallery.

KLC Direct

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The voice of Kentucky cities

KLC Direct is published monthly by the Kentucky League of Cities (KLC). KLC is a voluntary association of nearly 400 cities and provides a multitude of services to assist in improving local government. Please address any correspondence to KLC Direct, Kentucky League of Cities, 101 East Vine Street, Suite 600, Lexington, Kentucky 40507. Phone (859) 977-3700 or 1-800-876-4552. Fax (859) 977-3703. www.klc.org.

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ASSOCIATIONS

KLC is also pleased to host our member associations and committees during the KLC convention. Below is a breakout of each association's meeting time and location:

Thursday, October 2

Kentucky City/County Management Association (KCCMA)

10:00 a.m. - 11:45 a.m., Hyatt (Atlanta)

Kentucky Municipal Environmental Safety and Health Association (KMESHA)

2:00 p.m. - 3:30 p.m., Elkhorn Room D

Kentucky Government Finance Officers Association (KGFOA)

10:45 a.m. - 11:45 a.m., Hyatt (Chicago)

Kentucky Municipal Clerks Association (KMCA)

10:45 a.m. - 11:45 a.m.

Hyatt (Washington and San Francisco)

Friday, October 3

Kentucky Black Caucus of Local Elected Officials (KBC-LEO)

9:00 a.m. - 12:00 p.m.

Hyatt (Washington and San Francisco)

KLC Legislative Committee

9:00 a.m. - 11:00 a.m., Hyatt (Atlanta)

Women in Municipal Government (WIMG)

3:30 p.m. - 4:30 p.m., Elkhorn Room D

TAKE A BREAK

Convention Highlights



HOOP IT UP AT RUPP

Wednesday, October 1, 2003, 6:30 p.m. - 8:00 p.m.

Join us at the University of Kentucky Basketball Museum and take part in tours of Rupp Arena's home and away locker rooms and a walk on the Cawood Ledford court.

SHOPPING TO THE MAX!

Thursday, October 2, 2003, 1:00 p.m. - 4:00 p.m.*

Enjoy an afternoon of shopping at Fayette Mall with over 120 stores and eateries. It is truly a total shopping experience.



PARROT PARADISE

Thursday, October 2, 2003, 8:00 p.m. - 12:00 a.m.

Calling all Parrotheads! The KLC Insurance and Finance teams invite you to join them as they dance the night away to the tunes of Fun with Jello. Leave the suit behind and sport your wildest Jimmy Buffet ensemble. Prizes will be awarded for the best male and best female costume.

HISTORIC BERA, KENTUCKY

Friday, October 3, 2003, 9:00 a.m. - 4:00 p.m.*

Visit the new Kentucky Artisan Center in Berea, Kentucky, which showcases work from artists and craftsmen from the Commonwealth. Lunch will be at Historic Boone Tavern followed by a tour of Berea College's Lighthouse Craft Gallery.



BLUES OTHER BROTHERS

Friday, October 3, 2003, 9:15 p.m. - 1:00 a.m.

Throw back to the days of John Belushi and Dan Aykroyd with Blues Other Brothers. From Chicago and Chubby Checker to the Rolling Stones, this nine-piece, high-energy show group will have you dancing in the aisles.

AFTERNOON AT KEENELAND (Full)

Saturday, October 4, 2003, 11:30 a.m. - 5:00 p.m.*

And they're off... at the conclusion of the KLC Annual Convention, delegates will have the opportunity to enjoy the opening weekend of Keeneland's Fall Meet while in Lexington.



* Transportation will be provided.

THANKS PARTNERS

KLC would like to thank the organizations that support KLC as 2003-2004 Cornerstone Partners. All money raised through the Cornerstone Partner program is reinvested in providing training for our member cities. No other organization is able to present Kentucky's municipal leaders with such a comprehensive list of programs. Without the financial assistance of our Cornerstone Partners, training events like the annual convention would not be possible. Thank you!

GRANITE, \$10,000

Adams, Stepner, Woltermann & Dusing, PLLC
Bank One, Kentucky, NA
CDP Engineers
Fifth Third Bank

MARBLE, \$5,000

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US Bank
Walther, Roark, Gay & Todd, PLC

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For more information on the KLC Cornerstone Partner program, contact Tammy Lyons, Executive Secretary, at 1-800-876-4552, ext. 3741 or tlyons@klc.org.

FROM THE FIELD

The Kentucky River is Cleaner!

Photo courtesy of Eastern Kentucky PRIDE



Mayor Charles Beach
City of Beattyville

Bob Mitchell, district administrator for Congressman Rogers said, "Mayor Charles Beach and the Beattyville city council have shown great leadership by their drive to provide sewer service to as many businesses and homes as possible."

Beattyville recently received a \$501,700 grant

from PRIDE, used to extend sewer lines. At the recent grant presentation ceremony at the Beattyville City Park which is located on the Kentucky River, Mayor Beach assisted the Kentucky Division of Fish and Wildlife in releasing 200 muskellunge fish or muskies, into the River, symbolizing that the new service meant fewer homes will pollute the river with untreated sewage.

(Eastern Kentucky PRIDE - Personal Responsibility in a Desirable Environment - serves 38 counties in southern and eastern Kentucky.)

Campaign 2003: Get the Latest at Our Candidate Forum



KLC Gubernatorial Forum

Saturday, October 4
9:00 - 11:15 a.m.

◀ Attorney General Ben Chandler
Congressman Ernie Fletcher ▶



KLC FACTOID

KLC is a great way to learn, make contacts and brush up on professional skills. Never is that more valuable than today.

Number of resumes that were posted on the Monster.com website:

- ♦ February 1999 - 1 million
- ♦ February 2003 - 24.5 million

Source: SmartMoney Magazine

CITY PEOPLE

True Believer: Hazard's Mayor Gorman



Mayor William Gorman has been serving the city of Hazard since 1977. He has a unique perspective on what works (and doesn't work) for cities. His administration has helped Hazard grow, prosper and overcome challenges.

Mayor Gorman has attended every KLC convention since 1978. He recommends it as a valuable learning opportunity for the following reasons:

Q. When was the first time you attended a KLC convention?

A. "I was elected mayor of Hazard in 1977, and the first convention I attended was in 1978."

Q. What is it that convention offers to elected officials that is so important?

A. "KLC brings forth subjects that are current and affecting cities as we speak. I know that every year of convention will be different from the past. With every new year comes new subjects and topics that are affecting my city and convention helps to address those issues."

Q. What convention workshops do you benefit from most?

A. "I can't name just one, they are all equally important, each beneficial in some way."

Q. Why is it important for newly elected officials or city staff that have never attended convention to attend?

A. "Whether this is your first time serving as a city official or serving your community for years, each year it seems as though you're standing in the middle of a new playing field. The sooner you can become comfortable in that situation, the better public official you will become. Convention helps to bring you up to speed with what is going on around the state."

Q. What do you look forward to when attending convention every year?

A. "Seeing other mayors, community leaders, and the staff at KLC. It is an educational experience in a relaxed setting. It is fun, I keep coming back year after year."

Q. Is there any advice you could give to new comers attending convention?

A. Learn as much as you can because it will be very useful later, oh and don't hug Sylvia Lovely too tightly, she is just a little feller!"

LAW ABIDING

Free CLE Makes KLC Convention a "Must" for City Attorneys

All city attorneys are invited to attend a free Continuing Legal Education (CLE) program on "Local Regulation of Adult Businesses" on Friday, October 3, 1:00-4:30 p.m. during the KLC Annual Convention. The program on this important but difficult area of the law is approved for three (3) CLE credits.

Three Kentucky attorneys will review the following: basic constitutional considerations; judicial support for various content neutral time, place and manner restrictions; special licensing requirements for adult businesses; and zoning as a tool for local regulation of adult businesses. An update of

2002-2003 court decisions, opinions and legislation pertaining to municipal law will also be included. In addition, there will be a legal track titled *Identifying Legal Issues* that is dedicated to assisting city officials understand their legal responsibilities. The CLE offering will be followed by the annual meeting of the Municipal Attorney Association of Kentucky (MAAK).

For attorneys attending ONLY the CLE, registration is not required. For attendance at any other convention function or session, please register online at www.klc.org.



Fore . . . A Great Cause

The Kentucky League of Cities Annual Golf Tournament will benefit the NewCities Foundation!

What: KLC Golf Tournament, four-person format, shot gun start at 11:00 a.m.

When: Wednesday, October 1, registration between 10:00-10:45 a.m.

Where: One of Lexington's premiere golf clubs, the University Club.

How: Register online at www.klc.org or with a printed registration form by September 12, 2003. Registration is limited to the first 100 golfers.



KLC will be selling \$5 mulligan shots with all of the proceeds going to the NewCities Foundation.

For more information on the Golf Tournament, contact Linda Shearer, Senior Underwriter at 1-800-876-4552, ext. 3776 or lshearer@klc.org.

MEET ME AT KLC

Staff Profile

KLC Convention Team



Everyone at KLC pitches in to make our convention a valuable, successful event for our membership. Our superlative Convention Team leads the charge in making the most of the event for YOU!

Convention Team members pictured in the photograph above include (top row from left) Lydia Heathman, Colleen Blouin, Arlene Nance and Karen Butcher, (bottom row from left) Freda Meriwether, Doreen Caines and Tammy Lyons.

Convention Team members not pictured include Sharon Ferguson, Linda Shearer and Marty Nemes.

Thanks team!

STAFF NOTES

KLC recently said goodbye to Risk and Safety Services Manager **Dan Hunter**, who retired after eight years of service to KLC and its membership. Dan will continue to assist KLC with special projects on a consulting basis. Good luck to Dan in his retirement!



Staff Accountant **Joyce Bryan** earned a Bachelor of Science in Accounting from the University of Kentucky in May 2003.

Staff Accountant **Melanie Crisp** graduated from Sullivan University with double majors. She earned Associate Degrees in both Accounting and Business Administration, with honors including the Dean's list. Melanie also earned certifications as an Administrative Accounting Specialist and in Business Accounting.

Loss Control Specialist **Patrick Dame** earned a Bachelor of Science Degree from Murray State University.

Financial Services Associate **Han Fan** received degrees from the University of Kentucky in Marketing and Finance.

NewCities Senior Advisor for Program Development **Robyn Miller** received Leadership Lexington's 2003 Distinguished Leader Award.

Convention & Special Events Manager **Arlene Nance** was nominated and elected to the Site Based Decision Making Council for Clark Middle School in her home city, Winchester.

TRADING SPACES!

Cracker Barrels get a Makeover! Watch for them on Friday, October 3 at the KLC Annual Convention.

CONVENTION COURSES AT A GLANCE

COURSE CATEGORIES INDEX: ♦ Identifying Legal Issues ♦ Building Personal, Professional & Political Skills ♦ Developing the Community ♦ Managing Community Resources

WEDNESDAY, OCTOBER 1, 2003

- ♦ Solving Council Meeting Chaos
- ♦ Golf Tournament

THURSDAY, OCTOBER 2, 2003

- ♦ The Federal Response Plan & Local Disasters
- ♦ Annexation Procedure: Know The Law
- ♦ Creating A Content Customer
- ♦ ABC's Of Parks & Recreation Development
- ♦ Everything You Wanted To Know About Technology But Were Afraid To Ask
 - a. Reverse Auctions: Stretch Those Tax Dollars
 - b. Human Resource Management
 - c. Selling Surplus Equipment Via The Internet
- ♦ Joint Sewer Agencies - They Work!
- ♦ Green Buildings - The Importance Of Sustainable Design To Your Community

- ♦ Dealing With Contaminated Properties: Site Assessments And Brownfields
- ♦ Hire Smart Or Manage Tough
- ♦ Show Me The Money!
- ♦ How To Best Use Your City Attorney
- ♦ Small City Coalition
- ♦ Existing Resources: 'A Bird In The Hand'
- ♦ Oops, You Mean I Shouldn't Have Done That?
- ♦ The Ten Commandments of Hiring & Firing

FRIDAY, OCTOBER 3, 2002

- ♦ The Role Of City Police In Community Programs
- ♦ The Kentucky Open Meetings And Open Records Acts: Your Duty Under The Law
- ♦ Urban Cities Coalition - Joining Together The Unconnected
- ♦ Alternative Dispute Resolution

- ♦ Continuing Legal Education
 - a. Local Regulation Of Adult Business
 - b. Municipal Law Update
 - c. Municipal Attorneys Assoc. of KY (MAAK)
- ♦ How To Avoid Police Liability
- ♦ Mayor's Roundtable: Timely Topic
- ♦ Investigating And Adjusting Property And Casualty Claims
- ♦ Crisis Management: Adopting Financial Policies
- ♦ Server Training In Alcohol Regulations (S.T.A.R.)
- ♦ Accreditation Is Worth The Effort!
- ♦ Stormwater Management, Phase II
- ♦ The Successful Capital Improvements Project
- ♦ "Update From The White House": Key National Issues Affecting Your City

We Want to Hear from You!

To submit a story or commentary for KLC DIRECT departments, please contact the KLC staff listed or go to www.klc.org. For overall feedback, contact Terri Johnson at 1-800-876-4552, ext. 3784, or tjohnson@klc.org.

LEGISLATIVE FLASH

A Final Call to Action by Mayor Bill Nighbert, KLC Board Chair



As I said last year in my inauguration address, as I say every time I am in one of our 373 member cities, and as I will reiterate throughout the closing days of my presidency, it is time for cities to take their rightful place as the representative for local communities in our legislature. How do we get there? By making our voices heard.

Regardless of our positions, whether we are city managers, finance directors, fire chiefs, councilmembers, clerks, personnel managers or mayors, it is our responsibility to communicate with our legislators, be aware of the issues, and move outside of our comfort zones to make our presence felt in Frankfort.

We have made great strides over the past year regarding our membership's participation in the

legislative process. Our capacity crowd at KLC's City Night reception in January raised eyebrows and awareness in Frankfort. The Legislative Hotline lit up with calls on base court revenue from cities - again causing a buzz about cities. And now, how can we, as delegates at our own conference, with representatives coming into our proverbial house, pass up an opportunity to make our strength in numbers known? We simply cannot.

With convention marking the end of my term as KLC President, my final call to action is one for every delegate. I encourage each of our cities to have at least one representative from their delegation at each of the following meetings:

Interim Joint Committee Meeting, Thursday, October 2, 1:15 p.m. - 3:15 p.m.

If you normally cannot make it to Frankfort for the Local Government Interim Joint Committee meeting, here is your chance to have Frankfort

come to you. Senators and Representatives from across the Commonwealth will be holding the Interim Joint Committee meeting at the KLC Annual Convention to discuss local issues including this year's hot topic, the restaurant tax.

Candidates Forum, Saturday, October 4, 9:00 a.m. - 11:15 a.m.

Gubernatorial candidates Attorney General Ben Chandler and Congressman Ernie Fletcher have confirmed that they will be attending KLC's Saturday morning breakfast and Candidates Forum. Host Bill Bryant from Lexington's WKYT-TV-Channel 27 will be moderating a discussion with both candidates. Convention participants will be able to ask questions during the forum.

I look forward to seeing you at the convention, where we will have great opportunities to learn and network!

