



## Directions

The Kentucky League of Cities has served as the strongest voice for cities for over 80 years. Our efforts consist of strong grassroots lobbying and powerful data and information of what is happening throughout the state's 418 cities. To help us develop policy and respond to legislative research requests, we have created the following survey about your city's basic structural and organizational information. We have structured this thorough, yet brief, survey to address our most pressing needs for data.

**This survey may be completed either online or on paper. You only need to complete the survey once, through either medium, and we only need one survey completed by each city.**

The target audience for this survey is city clerks, mayors and administrators/managers. The survey can be completed online at [www.klc.org](http://www.klc.org) OR you may mail, email or fax this paper version to the following:

KLC City Census Survey  
Kentucky League of Cities  
100 East Vine Street, Suite 800  
Lexington, KY 40507  
Fax: 859-977-3778 or 859-977-3703  
Email: [jcoleman@klc.org](mailto:jcoleman@klc.org)

All those who take a few minutes to complete and return this survey by the deadline of **Wednesday, November 14, 2012**, will be entered into a drawing for one of three \$100 Visa gift cards. Thank you in advance for your participation.

*Please contact Joseph Coleman at 1-800-876-4552 or [jcoleman@klc.org](mailto:jcoleman@klc.org) if you have any questions.*

## Respondent Information

1. Please list your city: \_\_\_\_\_

2. Please list the following information about yourself:

Respondent name	
Respondent title	
Respondent email address	
Respondent phone number	

*Respondent information will be used for prize entry and possible follow-up questions.  
Only a fully completed survey will qualify for the prize drawing.*

## General Information

3. When do regular city legislative body (council or commission) meetings occur?  
(Example: First Tuesday of the month, 6:00 p.m.)

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4. What are regular office hours, if any, for city hall?  
(Example: Monday-Friday, 9:00 a.m. - 4:00 p.m.)

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5. What is the city's official mailing address?

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6. If your city has a city hall with a different physical address than the official mailing address, please list it.

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## Personnel

7. How many people were employed by the city on a full-time, permanent basis as of July 1, 2012? \_\_\_\_\_

8. How many people were employed by the city on a part-time, permanent basis as of July 1, 2012? \_\_\_\_\_

9. Does your city have a formal civil service system for employees?

- Yes  
 No  
 Not sure

10. Does your city *formally* recognize a collective bargaining unit (i.e. union) for any group of city employees  
(Example: employee groups negotiate pay and benefits contracts with the city.)?

- Yes, please list: \_\_\_\_\_  
 No  
 Not sure

11. Does your city *informally* meet and confer with representatives of any city employee group? (Example: employee groups meet with city officials to discuss issues, but no contracts related to pay and benefits are signed.)

- Yes, please list: \_\_\_\_\_  
 No  
 Not sure

## Retirement

12. All city-operated defined benefit pension plans were closed to new members in 1988, except Lexington's Police and Fire Pension Fund. After 1988, any defined benefit pension plan provided to city employees had to be through the County Employees Retirement System (CERS). Prior to 1988, did your city operate its own defined benefit pension plan that is now closed to new members?

- Yes  
 No  
 Not sure

*If yes, please proceed to question 13 below.*

*If no or not sure, please proceed to the Boards and Commissions section below.*

13. If yes to question 12, how many active employees and retirees and their beneficiaries are still participating in or covered by the city's previous pension plan?

<i>Still Participating</i>	<i>Number</i>
Active/current employees:	
Retirees/beneficiaries:	

## Boards and Commissions

14. Please indicate the type of planning or development authorities, commissions or boards the city has for each of the following units. Types include independent (city only), joint with other city or cities, joint with the county in which your city is located, multi-county or regional, none and other. Select only one for each of the units listed.

<i>Type of Unit</i>	<i>Independent (city only)</i>	<i>Joint with other city/cities</i>	<i>Joint with county</i>	<i>Multi-county/ regional</i>	<i>None</i>	<i>Other</i>
a. Planning unit	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Zoning authority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Industrial authority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Housing authority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Tourism commission	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

15. Please list any other joint boards or commissions, such as a city-county parks and recreation board.

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## Services/Utilities

16. How is solid waste collection operated in your city? *(Choose all that apply.)*

- By the city independently
- By the city with one or more other cities
- By the county
- By a private company
- Other, please list: \_\_\_\_\_
- None

17. What types of recycling programs are available in your city? *(Choose all that apply.)*

- Curbside pickup
- Other types of pickup
- Drop-off locations
- Other, please list: \_\_\_\_\_
- None

18. Does your city, or a component entity created by the city, operate any of the following utilities, usually with a fee for the service? *(Choose all that apply.)*

- Drinking water system
- Sanitary sewer/wastewater system
- Stormwater system
- Electric utility system
- Natural gas utility system
- Telecommunications system (i.e. cable, phone and/or Internet)
- Other, please list: \_\_\_\_\_
- None

## Public Safety

19. Who ***primarily*** handles police protection and response in your city? *(Choose only one.)*

- City police department
- Other city or joint city department
- County government-operated police department
- County sheriff department
- Kentucky State Police
- Private contractor(s)
- Other, please list: \_\_\_\_\_
- None

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20. Who **primarily** handles fire protection and response in your city? (Choose only one.)

- City fire department, majority full-time
- City fire department, majority volunteer
- Other city or joint city department
- County government operated fire department
- Independent fire district
- Private contractor(s)
- Other, please list: \_\_\_\_\_
- None

21. Who **primarily** handles emergency medical response (i.e. ambulance) in your city? (Choose only one.)

- City EMS or fire/EMS department
- Other city or joint city department
- County government operated department
- Independent/special EMS district
- Private contractor(s)
- Other, please list: \_\_\_\_\_
- None

22. Does your city have an emergency management plan in place?

- Yes
- No
- Not sure

## Purchasing

23. Does your city procure goods and services pursuant to the general bidding statute (KRS 424.260) **or** the Local Model Procurement Code (KRS 45A.343 – KRS 45A.460)? (Choose only one.)

- General bidding statute
- Local Model Procurement Code
- No purchases/Not sure

24. Has your city made a purchase using a state-negotiated price contract in the last two years?

- Yes
- No
- Not sure

## Taxes/Fees

25. Who collects the city's property taxes? (Choose only one.)

- The city
- The county sheriff
- Not sure

26. Do your city and your county share any tax revenues?

- Yes, what taxes? \_\_\_\_\_
- No
- Not sure

27. Does your city charge a gross receipts tax specifically on alcohol sales?

- Yes, how much? \_\_\_\_\_
- No
- No, there are no alcohol sales allowed in the city (i.e. the city is dry)
- Not sure

28. Does your city charge a fee to negate the impact of development?

- Yes, how much? \_\_\_\_\_
- No
- Not sure

29. Does your city charge a fee to license domestic animals?

- Yes, how much? \_\_\_\_\_
- No
- Not sure

## Legal/Ordinances

30. Which of the following best describes how your city obtains legal services? *(Choose only one.)*

- City attorney is a nonelected office, appointed by the executive authority and approved by the legislative body
- City attorney is a full-time employee, appointed and removed by the executive authority
- City attorney is a part-time employee, appointed and removed by the executive authority
- A personal service contract for city attorney services is approved by the legislative body
- Money is included in the budget for legal services, and the executive authority may retain when necessary
- Not sure

31. Does the city have any of the following entities to enforce city codes and/or nuisances? *(Choose all that apply.)*

- Code enforcement board
- Nuisance enforcement board
- Combination code and nuisance enforcement board
- None
- Not sure

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32. Has the city done any of the following to deal with abandoned and/or blighted property within the previous two years? (Choose all that apply.)

- Used code enforcement procedures
- Used a vacant property review commission
- Levied a higher tax rate for abandoned property
- Condemned the property/used eminent domain
- None of the above
- Not sure

33. Please indicate whether or not your city has or does each of the following:

<i>Legal Issues, Ordinances and Practices</i>	Yes	No	Not sure/ N/A
a. Does your city use a codification service (such as American Publishing) for city ordinances?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Has your city adopted the Uniform Residential Landlord and Tenant Act (KRS 383.505 through KRS 383.715)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Has your city adopted the International Property Maintenance Code?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Does your city allow payment plans for delinquent taxes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Does your city sell its tax liens to third parties?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Does your city have a licensing agreement to play music at city events (through BMI or ASCAP)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
h. Does your city regulate the carrying of concealed weapons?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
i. Has your city repealed any firearm-related ordinances that now violate state law since HB 500 passed in the 2012 session?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Conclusion

Thank you for completing the 2012 KLC City Census! We really appreciate your time and effort to complete this survey. Look for information about the results of the survey in January 2013.

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